

CARLISLE BOROUGH SEWER SYSTEM AUTHORITY

MEETING MINUTES

July 15, 2025

A meeting of the Carlisle Borough Sewer System Authority was held at the Wastewater Treatment Facility on Tuesday, July 15, 2025, beginning at 4:06 p.m. Authority members participating were: Paul Siekert, Meghan Anderson, Ed Hazel, and Gary McCormick.

In addition, Dru Miller, Attorney from Martson Law Offices and Jamie Shambaugh, P.E. from Gannett Fleming Engineers were present. Introductions were made to Dru Miller, who attended the meeting as Brandon Hughys' replacement moving forward.

Borough staff participating in the meeting included: Jason Cohen, Director of Finance, Mo Abeln, Director of Water Resources, and Melissa Kenny, Treatment Plant Senior Operator.

Meeting Minutes

A motion and second was made to approve the minutes from the April 15, 2025, meeting. The minutes were unanimously accepted and approved as then presented.

Report from Borough

Jason Cohen presented the latest expenditure report. He noted that the report reflected legal expenses, with no other financial activity recorded during the reporting period.

The Treatment Plant Report was reviewed during the meeting. Ms. Kenny provided an update on Pump Station 1 – Waggoners Gap, recent system upgrades. As part of the improvements, new check valves and pipes were installed to improve flow and overall system efficiency. A new pump control system was added to enhance reliability and smooth operation. The project also included the installation of a new main level control system along with a backup float switch to ensure continuous monitoring and functionality. In addition, a new Omni-Site dialer was installed to improve communication and enable remote monitoring of the system.

Report from Solicitor

Dru Miller provided an update on the Post Road property and its transfer. He reported that the surveys and proposed deeds were received from the Borough's solicitor. His team will review the documents, and he anticipates having an update at the next meeting, with the goal of having the deeds ready for approval and signature.

Report from Consulting Engineer

Mr. Jamie Shambaugh presented one request that needed to be ratified.

Dunkin Donuts – Harrisburg Pike

A motion was made to approve, seconded and unanimously approved.

Mr. Shambaugh stated that the 30% design plan for the biosolids upgrade has been completed and submitted.

Mr. Shambaugh also reported on the comments received regarding the submitted Chapter 94 report. He stated that the ongoing capacity issues at Waggoners Gap are being further evaluated to identify and implement a solution.

Old Business

There was no old business.

New Business

There was no new business.

Public Comment

There was no public comment.

Adjournment

With no other reports or business to conduct a motion to adjourn was seconded. All were in favor and the motion was unanimously approved. The meeting was adjourned at 4:21 pm.

Secretary

Melissa Kenny

Recorder of Meeting Minutes